

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
December 16, 2011

The Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects convened in Richmond, Virginia, for the purpose of holding an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Nico DeLeon, Board Member, presided. No other Board Members were present.

Kristin Marie Clay appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

C=Complainant/Claimant  
A=Applicant  
R=Respondent/Regulant  
Invest=Investigator  
W=Witness

**1:00 pm Docket**

**Participants**

1. Bryce Nelson
  - a. File Number 2012-01739

**Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects**

The meeting adjourned at: 1:31 p.m.

  
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Andrew M. Scherzer, Chairman

  
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Gordon Dixon, Secretary

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## Custodian of Records

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTEREST ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Nico De León  
Title: Presiding Board Member
3. Agency: **BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,  
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS  
AND LANDSCAPE ARCHITECTS**
4. Transaction: Informal Fact-Finding Conferences on December 16, 2011
5. Nature of Personal Interest Affected by Transaction: None

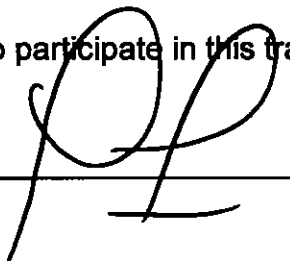
6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Engineering

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.

Signature



Date

12/16/2011